



Thank you for entering the NI & Ulster Age Group Indoor Championships at the Odyssey Arena, 19<sup>th</sup> & 20<sup>th</sup> February. Please see below information on the event, and if you have any queries please contact the Athletics Northern Ireland Office on 028 9060 2707 or email [info@niathletics.org](mailto:info@niathletics.org) if your question can not be answered by visiting [www.indoorathletics.net](http://www.indoorathletics.net)

### **The Venue & Admission**

The Odyssey Arena, Belfast, has ample parking facilities. The cheapest option is to pre-pay for parking, please follow this link for details <http://www.odysseyarena.com/car-parks.html>

Please enter via the main Arena doors, which open at 10am. Athletes and nominated team managers (1 manager per 10 club entries over the weekend) should enter via the door marked Athletes, where check-in is situated. All other entry is **by ticket**, which will be scanned on entry at the main doors. Last minute ticket purchases may be made by telephoning Athletics NI on 028 9060 2707 **until noon on Tuesday 15<sup>th</sup> Feb**, after which all ticket purchases will be through the box office at the Odyssey (can also be bought on the day).

### **Athlete Check In & Team Manager Accreditation – DOORS OPEN 10AM**

**ONE TEAM MANAGER PASS IS ALLOCATED PER 10 CLUB ENTRIES OVER THE WEEKEND.** *All other admission is by purchase of ticket* so please arrange amongst your club coaches who are to take passes. Passes are for the weekend, if you are not attending the second day you must **leave your pass back** to your club envelope at registration when you leave. All passes must be left back on exit of the Arena on Sunday. If you are only attending on Sunday and you know there are club coaches attending on Saturday, it is your responsibility to ensure they know to leave passes back for you. There will be no spare passes. **All passes must be signed out with a mobile number**, so if additional coaches arrive they will need to contact pass holders to swap if necessary, or buy a ticket. Parents with children who are arriving later may contact coaches in the arena to hand the athletes over if the parents are not coming in to the arena.

Team manager accreditation **does not allow access to the warm up area** due to the small area available – only athletes and warm up officials are permitted in to warm up. Team manager passes are for child protection purposes only and allow general arena admission (including seating) and entry in to the changing corridor only. The warm up area is appropriately staffed by officials.

**Athletes must check themselves in at least 30 minutes before their event. After this their entry will be scratched.** There will be a table for each age group, on which each event's start list will be displayed. Athletes must tell the check in staff their name and all events that they are doing. As they mention each event their name will be highlighted on the start list for that event. Only highlighted names are included

in seeding/draws/final start lists and it is the athlete's responsibility to ensure they have been highlighted on all events that they wish to do. Athletes' access to the warm up area is by display of their event number. Access will only be given during the age group programme, after which only the senior numbers will be permitted to warm up. Athletes' numbers are their passes for the day, and allow them to access the seating area.

**IF YOU ARE TAKING PART IN EVENTS ON BOTH SATURDAY AND SUNDAY YOU MUST BRING YOUR NUMBER BACK ON THE SUNDAY AS IT IS THE SAME NUMBER FOR BOTH DAYS. YOU WILL NEED TO CHECK IN AGAIN ON SUNDAY FOR YOUR SECOND DAY'S EVENTS.**

Please note that 10am is the time at which the Odyssey is permitted to open its doors, so in case of poor weather please try not to queue early outside as Athletics NI staff are unable to let you in.

### **Programmes & Merchandise**

Programmes will be available to buy from sellers or stands in the arena for £5. Sterling should be used for all purchases in the Odyssey, however Euro **notes or cheques (not coins)** will be accepted for Athletics NI merchandise and programmes if the correct amount is given. Athletics NI Hoodies and tshirts will be available in the merchandise stand. All other outlets are operated by the Odyssey and Sterling should therefore be used for food etc.

### **Timetable**

Please visit [www.indoorathletics.net](http://www.indoorathletics.net) for the latest timetable. Please note that timetables may be subject to revision at the discretion of event organisers. You should check the timetable the night before the event in case of last minute changes. At the event you should listen out for details on event times in case of delay or advancement. You should follow all instructions of the call room staff.

Please note for age group 800m if there are too many athletes checked in to run straight finals, time trials will be run instead.

### **Officials/Arena Etiquette**

Athletics NI, Ulster Athletic Council and Odyssey staff, officials and volunteers are there to make the event run as smoothly as possible and are there for your safety. If you have any problems at the event please ask a member of event staff. Please note however that officials' decisions are final and any abusive behaviour towards staff, officials or volunteers may result in your disqualification from events and the arena.

Finally, Athletics NI and the Ulster Athletic Council wish you all the best in your competition!